



HIGH SIERRAS
FAMILY RESOURCE CENTER

We serve Sierra County by promoting a healthy environment through access to resources and positive activities so that everyone can be healthy, safe, educated, and self-reliant.

Board of Directors Meeting Minutes

10:00 am Wednesday March 26, 2025

Family Resource Center

Call to order – 9:56am

Roll call – Introductions –

Present: Vickie Clark, Lori McGee, Sara Wright, Bré Whitley, Kim Askew, Suzie Shelton, Sandy Marshall, Terry LeBlanc

Absent:

Approval of the agenda:

Sara asked to add to the agenda under new business, we add an item to discuss a raise for Vickie. Terry made the motion and Suzie 2nd. Addition to the agenda was approved.

Approval of minutes:

No changes to February 26, 2025 minutes, Approved by consensus.

I. New Business

A. Exploring FRC structure options

The FRC was incorporated in 1986 as the Sierra County Child Abuse Council (SCCAC). There is a legislative requirement to have a Child Abuse Prevention Council (CAPC). It is very unusual to have a stand-alone CAPC. They usually fall under Social Services. The CAPC falls under the BOS authority. The Office of Ed and the BOS both have authority over the Local Planning Council (LPC). The LPC was voted by the Office of Ed to have the LPC as a stand-alone entity, under the financial authority of the CAPC and came under the FRC she believes in 2007. It is in the SCCAC by-laws. Restructuring conversations have started at the BOS level, and the Office of Ed will need to be involved as well. BOS has given Vickie the ok to pull an ad hoc together for CAPC restructuring. She is focusing on LPC currently with Sierra Nevada Children's Services (SNCS). They are open to taking over LPC. They will need to make their own agreement with CDSS. Financially, the \$120,000 from LPC will be a huge hit for the FRC. SCCAC Board members are all on board with what Vickie is doing and have expressed appreciation for the work she is doing to find a solution to her retirement and keep the FRC afloat.

B. ADDED - raise for Vickie

Vickie said the only money she would have in the budget for a raise would be under LPC. No money had been received for the 24/25 LPC contract at this time. After a lot of digging, she found that the 23/24 contract was overpaid by \$31,900 in 11/24, she found the check and it was booked to an incorrect grant. Unsure how that overpayment will affect the new funds due. She is waiting for the audit to clear for the LPC funds to be released. She would not be comfortable with a raise and politely declined.

II. Old Business

A. Staffing updates

Hannah has resigned and her last day will be 3/31/2025. Vickie has received 2 applications and plans for interviews on 4/1/25. Chris has taken over the food bank and is doing well. Vickie plans to stay until the end of the FY 06/30/2025. She is hopeful that someone will step in to fill Director role before she goes. Asked the board to help get the job announcements out to the public.

III. Financial Report –

A. Accounting Report

Current P&L shared. Still showing working in the red, things are looking better with invoiced payments received for programs. LPC 24-25 income remains suspended awaiting the 23-24 audit. Suzie asked for a breakdown of the funding pots at a future meeting.

B. Audit

No updates on current audit

IV. Program Updates -

A. CAP Month –

Vickie provided updates about events planned – Proclamation, Wear Blue Day, Art Showcase, Be the One Award and Family Fun Day at the Little League Opening Day on Saturday 5/3/25 10am-2pm. Tents will be up for booths to share.

B. Community Supports

None reported

C. Food Bank/Pantry

Food bank wants to stop providing the 3rd Friday delivery. Option would be to change the day. Church is ok with changing to a TUES-WED-THURS. Delivery Drivers can do TUES or THURS. Vickie is meeting with Food bank on 4/1/25. We will need to figure out a plan if that day does get cut off and how we will service the 70+ households that use the food bank.

D. SCCCC -LPC

LPC discussed in New Business and Financial. State LPC person, Natalie has been great. She has come virtually to several of the LPC board to give support.

E. Prevention Programs

Hannah has been finishing up all visits with her groups before her last day. All programs will be on hold until the position is filled and a new person trained. Except conservation Ed. Vickie will continue with that until June.

F. CPP-

No update given

V. Announcements/Comments

A. Board Members – *Terry gave updates on his upcoming events. No Timberfest in May, potential for September. His Car show is 6/14/25.*

B. Public – *no public comment*

C. Next regular meeting – April 23, 2025

Meeting adjourned at 11:34am

Respectfully submitted by Bré Whitley

Chair Signature